



INSTRUCTIONS FOR POSTER SESSION PRESENTATIONS

All posters will be held in the Grand Hall East of the Hyatt Regency Atlanta.

On your assigned day, you are required to spend the entire session at your poster for questions and discussion.

DATE AND TIME OF POSTER SESSIONS

Monday, October 29th
2:00 p.m. – 4:00 p.m.

Tuesday, October 30th
2:00 p.m. – 4:00 p.m.

All posters are to remain up during the Conference. This will give additional time to view posters during breaks and before the Conference sessions.

SET-UP TIMES
Sunday, October 28th
5:00 p.m. – 7:00 p.m.

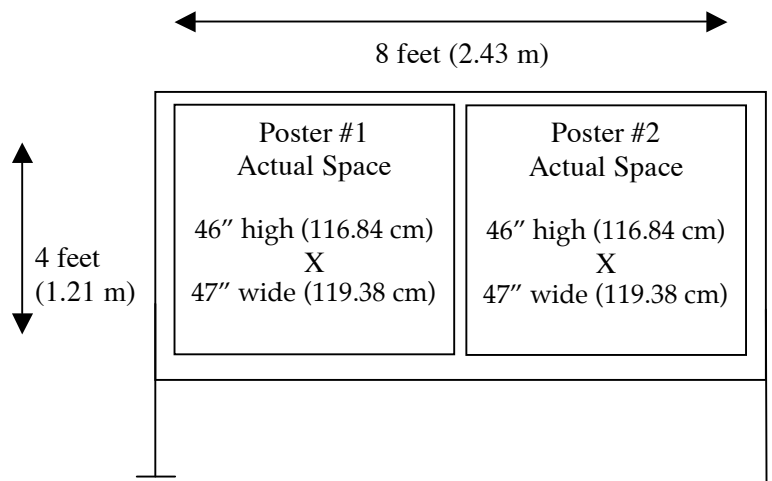
TAKE DOWN TIMES
Tuesday, October 30th
4:00 p.m. – 6:00 p.m.

All posters must be removed by 6:00 p.m., Tuesday, October 30th.

You are responsible for your poster. All posters left after 6:00 p.m. will be disposed. Please remove your poster promptly.

Poster Preparation:

- The poster board is self-standing. There will be two posters per board.
- The **actual space** where you may place your poster is:
46" (116.84 cm) high X 47" (119.38 cm) wide.
- Tacks and push-pins will be provided for your use.
Double-sided tape **is not** allowed.
- Poster Diagram - *Please note diagram below (not to scale).*



- You are welcome to bring your own laptop computer and run it off your battery. Please contact Shirley Galloway at sgalloway@pmmconferences.com if you require a small table.
- Carefully and completely prepare your poster well in advance of the conference. There will not be time nor materials available for last minute preparation at the Conference. Practice setting up the poster before you leave for the conference to determine what it will look like and to make sure that you have all of the necessary pieces.
- The title of your paper should appear at the top of your poster in CAPITAL letters. This lettering should be at least 1 inch (2.5 cm) high. Below the title, place the authors' names and affiliations. It is important that you remember that the audience viewing your poster and listening to your presentation will be 6 feet (2 meters) from your poster. Please double check your poster from 6 feet (2 meters) to ensure its visibility.
- Use text sparingly. Use pictures, cartoons, and figures rather than text wherever possible. Bright colors will greatly enhance the attention of the viewer.
- The flow of your poster should be from the top left to the bottom right. Use arrows to lead the viewer through the poster.
- Make your poster as self-explanatory as possible, so that you will have time for in-depth technical discussions.